

**CITY OF AUBURN
113 E ELM STREET
AUBURN, MICHIGAN 48611
“UNAPPROVED”
Regular Commission Meeting
November 21, 2011**

Auburn City Commission met at the City Hall Building, 113 E Elm Street was called to order by Mayor Lee Kilbourn for a regular meeting at 7:00 P.M.

Commissioners Present: Matt Hardy, Ann Machelski, Russ Williams, Amy Rezmer, Ken Charbonneau, John McNally, Mayor Lee Kilbourn.

Also Present: Jo Ella Krantz and several residents of the community.

Mayor Kilbourn led the Pledge of Allegiance.

I. Approval of Agenda

Machelski/Charbonneau moved to approve the November 21, 2011 Agenda as printed.
Yeas: All Nays: None

II. Approval of Minutes of the November 14, 2011 Regular Meeting

Charbonneau/Hardy moved to approve the minutes of November 14, 2011 as printed.
Yeas: All Nays: None

III. Consent Agenda

Hardy/Machelski moved to receive the consent agenda. Yeas: All Nays: None
Consent agenda: None

IV. Public Comment

Machelski/Hardy moved to open floor to public comment. Yeas: All Nays: None
No public comments were made. Hardy/Machelski moved to close the floor to public comment. Yeas: All Nays: None

VI. Unfinished Business

None

VII. New Business

A. Hardy/Charbonneau moved to approve the Auburn City Commission Procedures as follows:

Communication With City Employees in Regards to Concerns/Grievances: Anytime the Mayor or a City Commissioner is approached by a City employee expressing a concern or grievance, the Mayor/Commissioner should first direct the employee to their supervisor and/or City Administrator for review. The Mayor/Commissioner shall notify all other members of the City Commission of the concern so everyone's actions are transparent and straight forward. It is important that no one perceives that one employee has special rights or receives favors from the Mayor or a City Commissioner.

2.1 Regular Schedule: Remove Mayor's Exchange Day and replace with Pre-election Day.

5.3 Order of Business: move Mayor and Commissioner's comments after Public Comment.

7.4 Public Access to Meeting Records: the last sentence to read: The Clerk shall also promptly send copies of minutes to persons who have subscribed and paid the fee determined by the Commission and an electronic copy made available on the city's website.

7.5 Publication of Minutes: The Clerk shall be responsible for publication of the minutes in a newspaper selected by the Commission within 10 days after the meeting they are approved and an electronic copy made available on the city's website.
Yeas: All Nays: None

B. Rezmer/McNally moved to appoint Commissioner Williams as the Sergeant of Arms.
Yeas: All Nays: None

VIII. Administrator's Report

Hardy/McNally moved to accept administrator's report. Yeas: All Nays: None

IX. Bills Submitted for Payment

Hardy/Charbonneau moved to pay the bills submitted for payment. Roll call Vote: Yeas: McNally, Charbonneau, Rezmer, Williams Hardy, Machelski, Kilbourn. Nays: None

X. Public Comment

Machelski/Hardy moved to open the floor to Public Comment. Yeas: All Nays: None
Comments/concerns were made regarding when the millage rate was decreased. Millage rate was decreased by one mill in the fiscal year 2010-2011. Hardy/Machelski moved to go out of public comment. Yeas: All. Nays: None.

XI. Mayor and Commissioner's Comments

Mayor Kilbourn stated there will be times when both Auburn officers will be outside the city limits such as pursuing a criminal someone speeding, patrolling US-10, training, transporting someone to the jail etc. and he supports them. Commissioner Charbonneau agreed with Mayor Kilbourn, the officers have the support to do what it takes. Matt Hardy also supports the officers leaving for medicals and assisting the fire department or township. Commissioner Machelski would like to put on the Midland/Garfield Road sign when yard waste ends.

XII. Adjournment

Hardy/Charbonneau moved to adjourn at 7:44 P.M. Yeas: All Nays: None

APPROVAL

DEPUTY CLERK

MAYOR