

**CITY OF AUBURN  
DOWNTOWN DEVELOPMENT AUTHORITY  
MEETING  
DECEMBER 21, 2010**

President: Steve Van Tol  
Vice-President: Archie Machelski  
Treasurers: Bernie Kissane and Steve Van Tol  
Secretary: Gary DeShano

Meeting was called to order by Steve at the City Hall meeting room at 10:05.

Members Present:

Roll call: Gary DeShano, Charlie Robinson, Steve Van Tol, Bob Feinauer, Eric Larsen, Mike Snyder, Mary Williams, Archie Machelski

Members Absent or Excused: Bernie Kissane

Guests:

Don Hamilton  
Officer Sylvester

Pledge of Allegiance was recited

Items to add to agenda:

None

Approval of Agenda:

Motion by Charlie and second by Bob to approve the agenda as amended; Motion carried.

Motion to approve the minutes of October 26, 2010, by Charlie and second by Gary; Motion carried.

Unfinished Business

- A. Streetscape Plan Review – No progress
- B. 106 W. Midland Road Rendering – Façade work is done
- C. Community Center –  
Motion by Mike and second by Mary to mail to city and township residents only, not to exceed \$5,000, roll call vote; Motion carried.
- D. Sign Guidelines – In progress
- E. Café Ordinance – Steve is checking on
- F. Modify Façade Program – Bernie is working on it
- G. Parking Signs – In progress
- H. Garfield Road Streetscape – Requested of Spicer Group and Lapham, bids received from each  
Motion by Charlie and second by Archie that this item be tabled for now; Motion carried.

Steve will proceed to work on streetscape work on Midland Road, west of downtown, with the idea that progress will occur in 2011.

- I. Amendment for DDA – Don Hamilton says we need to amend the DDA ordinance by May of 2011 and extend for 20 years forward. A draft of the budget hopefully will be available by next meeting.

Motion by Charlie and second by Eric to authorize Lapham to continue work, not to exceed \$3,500, roll call vote; Motion carried.

#### New Business

- A. Façade Program – no new submittals have been received
- B. Citizen Representative Comments – Charlie says many compliments have been received on work accomplished. Charlie is concerned that he has no opportunity to input on the city bulletin
- C. Insurance – is in place and paid \$3,597
- D. Snowplowing Contract – contract has been signed

#### Bills submitted for Payment

Motion by Charlie to pay bills listed on treasurer's report, including Lapham of \$800, second by Archie, roll call vote; Motion carried.

#### Expenditure Report

Charlie made a motion to accept the treasurer report dated December 13, 1010 as printed, second by Bob; Motion carried.

#### Member Comments

None

#### Public Comment

None

Next Regular Meeting: January 25, 2010 at 10 a.m.

Motion to adjourn at 11:20 by Charlie, second by Mary; Motion carried.

Respectfully submitted,

