

**CITY OF AUBURN  
DOWNTOWN DEVELOPMENT AUTHORITY  
MEETING  
DECEMBER 22, 2009**

President: Steve Van Tol  
Vice-President: Archie Machelski  
Treasurers: Bernie Kissane and Steve Van Tol  
Secretary: Gary DeShano

Meeting was called to order by Steve at the City Hall meeting room at 10:10

Members Present:

Roll call: Archie Machelski, Bob Feinauer, Steve Van Tol, Bernie Kissane, Charlie Robinson, Eric Larsen, Mike Snyder

Gary DeShano arrived late.

Members Absent: Mary Williams

Guests:

Don Hamilton

Pledge of Allegiance was recited

Items to add to agenda:

Community Center

Approval of Agenda:

Motion by Charlie and second by Eric to approve the agenda as amended; Motion carried.

Motion to approve the minutes of November 24, 2009, by Eric and second by Bernie; Motion carried.

Unfinished Business

Welcome to Auburn Project – Steve mentioned that all is well and the project is moving along.

Façade Program – there has been no new applicants. The committee will hold a meeting.

Streetscape plan review is in process.

106 W. Midland Road – this item has been tabled.

## New Business

Citizen Representative comments – Charlie indicated that all is well.

Plan for a community center

Sign regulations and who can use it – Mike will come up with a guideline, Eric will do the same.

## Bills submitted for payment

Motion made by Charlie to pay bills listed on treasurer's report, with the exception of the truck, second by Mike, Roll call vote; Motion carried.

## Treasure's Report

Gary made a motion to accept the treasurer report dated December 17, 2009 as printed, second by Bob; Motion carried.

## Member Comments

Archie stated that improvement is needed in how expenses are presented to our board and a better method is necessary. He also requested more detail from Lapham for their billing.

Steve stated some additional expenses will be incurred for a few changes in electrical work that is underway for the streetscape plan.

Conversation took place about who fixes construction damage to underground unmarked lines.

Eric stated that progress was made at the clean up of 208 Midland Road (the old garage). Further problems in the future are expected.

## Public Comment

None

Next Regular Meeting: January 26, 2010 at 10:00 a.m.

Motion to adjourn at 11:55 by Bob, second by Mike; Motion carried.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Gary", written in black ink. The signature is positioned above a horizontal line that extends across the page.