

**CITY OF AUBURN
DOWNTOWN DEVELOPMENT AUTHORITY
MEETING
MARCH 23, 2010**

President: Steve Van Tol
Vice-President: Archie Machelski
Treasurers: Bernie Kissane and Steve Van Tol
Secretary: Gary DeShano

Meeting was called to order by Steve at the City Hall meeting room at 10:05.

Members Present:

Roll call: Archie Machelski, Steve Van Tol, Charlie Robinson, Mary Williams, Gary DeShano, Bernie Kissane, Mike Snyder

Members Absent or Excused: Eric Larsen, Bob Feinauer

Guests:

Sandra Covalleski, Officer Sylvester, Al Vanochten and Don Hamilton

Pledge of Allegiance was recited

Items to add to agenda:

Banners

Approval of Agenda:

Motion by Mike and second by Mary to approve the agenda as amended; Motion carried.

Motion to approve the minutes of February 23, 2010, by Charlie and second by Mary; Motion carried, as amended to add discussion of Bay Future to this meeting.

Unfinished Business

106 Midland Road – Sandy Covalleski was in attendance to talk about 106 Midland Road. Charlie had met an inspector and determined that the building is sound and can be rehabbed. Archie thinks it could be a feasible project. Building inspector, Mr. Houlk, will require an engineer to check prior to issuing a building permit.

After much discussion, Motion by Charlie to offer \$10,000, second by Mike, roll call vote; Motion carried.

Welcome to Auburn Project: is moving along

Façade Program: the committee reported that approved projects are moving along with bids and construction.

Streetscape Plan Review: there are some additional items to be added: fence and piers, by 7-11. Other such streetscapes features may be considered in other locations in the future.

Motion by Archie, second by Gary, to pay to install at 7-11, 3 piers with fence plus bench plaza, roll call vote; Motion carried.

An easement will be needed at east end of city for sign and streetscape. Steve will check it out and would like simple easement form.

Archie and Officer Sylvester asked that 2 trees by the high school be relocated for safety reasons. Al Vanoctan with the city DPW will help.

Sign Guidelines: Mike presented ten point use of community sign at corner of Midland and Garfield Roads. After discussion and adjustments were made, Mike will discuss with city officials.

208 Midland Road: No action will be taken at this time. Suggest the city take legal action.

Motion by Mary, second by Charlie, that we have no current interest; Motion carried.

Status of Street Light Reimbursement (Tri City Furniture): this is in process.

Hard Surface Auburn Park: Archie presented a sketch of parking area at the park that needs improvement. Archie obtained 4 bids ranging from \$19,000 to \$30,000. We need specs and formal bid process. All members seem to be in favor of pursuing.

Community Center – A.R.C.: Gary explained the A.R.C. estimated cost to construct and estimated cost to operate. Don Hamilton explained some possible sources of finance. Archie is concerned about sources of income. Maybe assume no money from clubs. Mike suggested we research sources of finance and our capture amount, possible decrease in income. Charlie suggested we ask for half of the property, which would be 5 acres, from the Chamber of Commerce and Jaycees.

Motion by Charlie, second by Mary, to pay Don Hamilton on an hourly basis and not more than \$5,000 to do preliminary work to research and apply with a minimum of 5 donors and Rural Housing for possible funding, if the Chamber and Jaycees agree to donate the land.

New Business

Façade program – new submittals: there are no new submittals at this time.

Citizen Representative: Charlie says he wrote an article for the city quarterly, explaining the DDA and detailing accomplishments.

Street light bill – reimbursement to city: Motion by Archie, second by Charlie, to reimburse the city \$4,000 and some odd dollars for lights, roll call vote; Motion carried.

Banners: Motion by Charlie, second by Mary, to spend not more than \$6,000 for new banners, roll call vote; Motion carried.

DPW main costs: the DDA agrees to reimburse the city for some DDA district main costs. The DDA will need a budget agreed to in advance.

Bay Future: We are a member and plan to continue.

Bills submitted for payment

Motion made by Charlie to pay bills listed on treasurer's report, second by Gary, roll call vote; Motion carried.

Treasure's Report

None

Member Comments

None

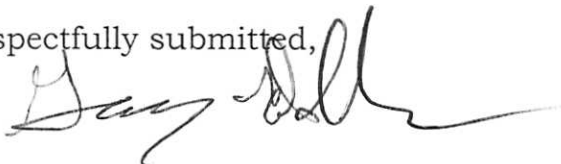
Public Comment

None

Next Regular Meeting: April 27, 2010 at 10:00 a.m.

Motion to adjourn at 12:30 by Charlie, second by Mary; Motion carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Gary", with a long horizontal flourish extending to the right.