

**CITY OF AUBURN
DOWNTOWN DEVELOPMENT AUTHORITY
MEETING
JUNE 22, 2010**

President: Steve Van Tol
Vice-President: Archie Macheliski
Treasurers: Bernie Kissane and Steve Van Tol
Secretary: Gary DeShano

Meeting was called to order by Steve at the City Hall meeting room at 10:03.

Members Present:

Roll call: Steve Van Tol, Mary Williams, Gary DeShano, Bernie Kissane, Charlie Robinson, Mike Snyder, Bob Feinauer

Members Absent or Excused: Eric Larsen, Archie Macheliski

Guests:

Ann Macheliski, Don Hamilton and Rob with Spicer Engineering

Pledge of Allegiance was recited

Items to add to agenda:

Modification of façade program

Approval of Agenda:

Motion by Charlie and second by Mike to approve the agenda as amended; Motion carried.

Motion to approve the minutes of May 25, 2010, by Charlie and second by Mary; Motion carried.

Unfinished Business

- A. Welcome to Auburn Project – hopefully the sign will be up this week
- B. Streetscape Plan – Steve and Bernie had some updates on plans and concerns about clear vision – work in progress
- C. 106 W. Midland Road – a rendering was presented and it was decided that the owners be encouraged to apply for our façade program. Bob spoke about the need for additional parking in the downtown area.
- D. A.R.C. (Community Center) – the Option needs to be signed by the Chamber of Commerce and Jaycees, then a survey is needed to determine how many prospective members are out there.
- E. Sign Guidelines – Mike reported and presented guidelines for community digital signs on Midland and Garfield Roads. It was agreed that Mike’s plan is a good way to start and see what happens.
 - a. Motion by Gary and second by Charlie to accept Mike’s plan; Motion carried.
- F. 208 E. Midland Road – this item will be removed from future agendas
- G. Hard Surface Auburn Park – mission accomplished – this job is done

- H. Budgets – no report, Don hit some highlights and hopes to have a report for the next meeting. Fiscal year is June 30th
- I. Pay Steve – Steve said: don't worry about it

New Business

- A. Façade Program New Submittals – no new applications submitted. Bennett's is done, 308 Midland Road (Peggy's Salon) submitted additional information for previous application, for a total of \$10,300, some of which was previously approved.
 - a. Motion by Mike and second by Mary to approve, roll call vote; Motion carried
- B. Citizen Representative Comments – Charlie reported; he suggested beautification awards; the board approved Charlie's request for permission to do this.
- C. Reimburse City for DDA Use of Equipment and Employees – no report
- D. Café Ordinance – Rob from Spicer Engineering was invited to talk about new zoning regulations for cafés. Any suggestions we have, zoning will handle
 - a. Motion by Charlie and second by Mary to have zoning handle possible outdoor café ordinance, and DDA may help finalize if necessary; Motion carried.
- E. Modification of Façade Program – Bernie proposed a plan that would allow awards to be stretched out over a period of time. So improvements can be done in phases over three years. Future façade applications – looks like five to six coming. Bob suggested we watch our budget and try to be flexible, but must be reasonable and significant. Bernie will draft an addendum to the language in the façade program and present at the next meeting.

Motion by Mike and second by Bob, to accept application from Laser Connection; Motion carried.

Bills submitted for Payment

Motion made by Bob to pay bills listed on treasurer's report, second by Mary, roll call vote; Motion carried.

Treasure's Report

No Report Available

Member Comments

Steve proposed we purchase a computer to upload information to the new sign at Garfield and Midland Roads.

Motion by Gary and second by Bob, to purchase, not to exceed \$500, roll call vote; Motion carried.

Public Comment

Mr. Meiker with Laser Connection dropped in and inquired about façade program, Steve filled him in.

Don Hamilton said old bills not paid yet by City, decided this is not a good idea, and all agreed Lapham should be paid for over due bills.

Ann Machelski commented about potential members for A.R.C., ads should be run.

Next Regular Meeting: July 27, 2010 at 10:00 a.m.

Motion to adjourn at 12:35 by Bob, second by Mary; Motion carried.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Mary". The signature is written in black ink and is positioned below the text "Respectfully submitted,".