

**CITY OF AUBURN
DOWNTOWN DEVELOPMENT AUTHORITY
MEETING
AUGUST 23, 2011**

President: Steve Van Tol
Vice-President: Archie Machelski
Treasurers: Bernie Kissane and Steve Van Tol
Secretary: Gary DeShano

Meeting was called to order by Steve at the City Hall meeting room at 10:05.

Members Present:

Roll call: Gary DeShano, Archie Machelski, Steve Van Tol, Bob Feinauer, Mike Snyder, Mary Williams

Members Absent or Excused: Charlie Robinson (absent), Eric Larsen (excused), Bernie Kissane (excused)

Guests:

Don Hamilton
Chris with Artisans Landscaping & Design
Leanne and Chris with Greater Reach Consulting

Pledge of Allegiance was recited

Items to add to agenda:

None

Approval of Agenda:

Motion by Archie and second by Mary to approve the agenda as amended; Motion carried.

Motion to approve the minutes of July 28, 2011, by Mary and second by Mike; Motion carried.

Unfinished Business

- A. Streetscape Plan Review – Don had some drawing work to present from Lapham Associates with promise for balance of work by weekend. Don also presented an estimate of cost and proposal for project management. 101 lights, total estimate for entire project with pillars, lights, benches, etc. is \$75,000

- Motion by Gary and second by Mary to proceed to spend approximately \$2,500 for completion of phase – east end; Bob and Mary expressed concern about visual obstructions of some trees

- Motion by Bob and second by Mary to award bid phase \$2,500, roll call vote; Motion carried

- B. Community Center – Chris and Leanne showed a presentation of their findings and recommendation for the proposed A.R.C. They handed out brochures with details.

Estimate of operating costs are very, very high compared to Gary's much more conservative plan of operation.

- C. Business Loop and Parking Signs – No report
- D. Emergency Siren Location Donation – Nothing new
- E. Budget – Delete
- F. Corner Park Timber Repair – Artisans and Archie worked up and presented a proposal for pocket park. Chris did the presentation and explained his proposal. Archie will continue to work on it.

Motion by Mike and second by Mary to hire Artisans to complete the work per proposal presented, not to exceed \$6,500, roll call vote; Motion carried (Nay vote – Bob)

- G. City Park Concession – No report

New Business

- A. Façade Program – Nothing new
- B. Citizen Representative Comments – Charlie is absent for comment
- C. Trees

Motion by Archie and second by Gary to remove and/or trim some trees that are dangerous vision hazards. Archie will direct subcontractor to do for an amount not to exceed \$441, roll call vote; Motion carried

Bills submitted for Payment

Motion made by Mary to pay bills listed on treasurer's report, second by Bob, roll call vote; Motion carried.

Treasurer Report

Gary made a motion to accept the treasurer report dated August 17, 2011 as printed, second by Mary; Motion carried.

Member Comments

A.R.C. budget not looking good from the Greater Reach Consulting.

Steve indicated that Bay Future appreciates are continued support.

Public Comment

None

Next Regular Meeting: September 27, 2011 at 10:00 a.m.

Motion to adjourn at 12:00 by Gary, second by Mary; Motion carried.

Respectfully submitted,

