

**CITY OF AUBURN  
DOWNTOWN DEVELOPMENT AUTHORITY  
MEETING  
SEPTEMBER 28, 2010**

President: Steve Van Tol  
Vice-President: Archie Machelski  
Treasurers: Bernie Kissane and Steve Van Tol  
Secretary: Gary DeShano

Meeting was called to order by Steve at the City Hall meeting room at 10:03.

Members Present:

Roll call: Gary DeShano, Steve Van Tol, Mary Williams, Bernie Kissane, Bob Feinauer, Archie Machelski

Members Absent or Excused: Charlie Robinson, Eric Larsen, Mike Snyder

Guests:

Eric Finigan, Dale Grippentrog, Don Hamilton, Al with Auburn DPW, Dan representing Laser Connection

Pledge of Allegiance was recited

Items to add to agenda:

Laser Connection  
308 Midland Road  
Parking signs

Approval of Agenda:

Motion by Bob and second by Mary to approve the agenda as amended; Motion carried.

Motion to approve the minutes of August 24, 2010, by Archie and second by Bob; Motion carried.

Unfinished Business

- A. Welcome to Auburn Sign – project finished
- B. Streetscape Plan review – City Planning Commission is working on it, can proceed with post and fence with easement and clear vision considered
- C. 106 W. Midland Road Rendering – Motion by Gary, second by Archie, to accept low bid and approve project, roll call vote; Motion carried.
- D. Community Center – A.I.M., Chamber of Commerce, and Jaycees are still pondering on allowing use of property
- E. Sign Guidelines – no change
- F. Café Ordinance – no change
- G. Modify Façade Program – Bernie produced “Conditional Grant Agreement” and after discussion, changes were approved. Motion by Bob, second by Mary to make changes discussed to the Conditional Grant Agreement; Motion carried.

- H. Bay Future – not represented
- I. Laser Connection – application was received by Laser Connection for façade program. Discussion occurred. The direction seems to be to authorize \$1,435 expenditure for exploration of existing condition. Motion by Bob, second by Mary to approve, roll call vote; Motion carried.

### New Business

- A. Façade Program – new submittals
  - a. 505/507 Midland Road – façade proposal was reviewed; Motion by Bob and second by Gary to proceed and pay toward the project, approximately \$18,000 and approved the awning, roll call vote; Motion carried.
  - b. Application received by McDonalds to apply for façade program
  - c. Auburn Hotel façade project – the owner is asking if the DDA will contribute toward fence and flower pots – this item has been tabled
  - d.
- B. Citizen Representative Comments – Charlie not present
- C. Vet Funding – Vets Memorial project – after discussion it was agreed we would be willing to contribute some portion of the project, not money, but a portion of construction, and try to encourage utilizing our façade theme, perhaps a flag pole. Motion by Mary, second by Bob, that the DDA furnish a flag pole at an approximate cost of \$1,100, roll call vote; Motion carried.
- D. Parking Signs – additional parking signs directing patrons to public parking areas, after discussion, someone will check this out
- E. 308 Midland Road – Request for additional money has been received, after discussion, Motion by Gary, second by Mary, to give full original amount of \$10,300 and allow them to delete awning, as a contribution toward structural problems discovered, and to not provide any additional money

### Bills submitted for Payment

Motion by Gary to pay bills listed on treasurer's report, second by Bob, roll call vote; Motion carried.

### Treasure's Report

Gary made a motion to accept the treasurer report dated September 22, 1010 as printed, second by Bob; Motion carried.

### Member Comments

Archie questioned the Consumers Energy bill. Steve stated it is for street lights.

Steve complimented Al on keeping the city looking good.

### Public Comment

Dale Grippentrog, representing vets, presented a plan to create a memorial wall at Auburn Park. Dale requested a donation.

Eric Finigan, representing 308 Midland Road, requested additional money for façade grant of \$6,435, this item is tabled until next meeting.

Next Regular Meeting: October 26, 2010 at 10 a.m.

Motion to adjourn at 12:30 by Gary, second by Mary; Motion carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to be "Gary", written in a cursive style. The signature is positioned below the text "Respectfully submitted," and extends to the right, crossing over the line of the text.