

**CITY OF AUBURN
DOWNTOWN DEVELOPMENT AUTHORITY
MEETING
AUGUST 24, 2010**

President: Steve Van Tol
Vice-President: Archie Machelski
Treasurers: Bernie Kissane and Steve Van Tol
Secretary: Gary DeShano

Meeting was called to order by Steve at the City Hall meeting room at 10:06.

Members Present:

Roll call: Steve Van Tol, Mary Williams, Bernie Kissane, Bob Feinauer, Eric Larsen, Archie Machelski, Charlie Robinson

Mike Snyder arrived late

Members Absent or Excused: Gary DeShano

Guests:

Ann Machelski

Pledge of Allegiance was recited

Items to add to agenda:

None

Approval of Agenda:

Motion by Charlie and second by Bob to approve the agenda as amended; Motion carried.

Motion to approve the minutes of July 27, 2010, by Charlie and second by Bob; Motion carried.

Unfinished Business

- A. Welcome to Auburn Sign – project finished
- B. Streetscape Plan review
- C. 106 W. Midland Road – no new information
- D. Community Center – on going, grant deadline is October for Bay County. Discussion took place on possible use as Farmers Market.
- E. Sign Guidelines – Discussion took place on content and deadlines for messages,

Motion by Eric and second by Bob to allow for now non-profit and Williams Township messages for 2 weeks, will come up with final plan in future; roll call vote, Motion carried.

- F. Café Ordinance
- G. Modify Façade Program

- H. Reimburse City for DDA use of Equipment and Employees
- I. Generation E - this will be left up to the schools to pursue
- J. Façade 308 E. Midland Road – Request received for additional work and funding

Motion to deny any additional funds by Eric and second by Charlie; roll call vote, Motion carried.

Discussion took place regarding only one bid and that it should have been noticed before application

New Business

- A. Façade Program – new submittals –
 - a. An application was received for DDA funding for McDonalds remodeling – this item is tabled until next meeting
 - b. An application was received for funds for remodel of 505 and 507 W. Midland Road, \$26,234 (not including awning) for paving, sign base, planter, sign landscaping, electrical work including fixtures. A breakdown is needed for electrical work

Motion by Eric and second by Mary to approve; roll call vote, Motion carried

- B. Citizen Representative Comments
- C. Bay Future – is this worthwhile? This will be added to the Agenda for September’s meeting

Bills submitted for Payment

None

Treasure’s Report

Charlie made a motion to accept the treasurer report dated August 24, 2010 as printed, second by Bob; Motion carried.

Member Comments

Need better communication as to the responsibilities and duties of the DDA with local residents.

Public Comment

Ann Machelski suggested we offer an opportunity for the public to comment earlier in agenda.

Next Regular Meeting: September 28, 2010 at 10 a.m.

Motion to adjourn at 11:38 by Archie, second by Eric; Motion carried.

Respectfully submitted,