

**CITY OF AUBURN
DOWNTOWN DEVELOPMENT AUTHORITY
MEETING
OCTOBER 25, 2011**

President: Steve Van Tol
Vice-President: Archie Machelski
Treasurers: Bernie Kissane and Steve Van Tol
Secretary: Gary DeShano

Meeting was called to order by Steve at the City Hall meeting room at 10:03 a.m.

Members Present:

Roll call: Gary DeShano, Eric Larsen, Mary Williams, Archie Machelski, Bob Feinauer, Steve Van Tol, Mike Snyder

Code: √ = Present, X = Excused, A = Absent

Members Absent: Charlie Robinson, Bernie Kissane

Members Excused: None

Guests:

Don Hamilton

Pledge of Allegiance was recited

Items to add to agenda:

None

Approval of Agenda:

Motion by Mary and second by Bob to approve the agenda as amended; Motion carried.

Motion to approve the minutes of August 23, 2011 by Mary and second by Bob; Motion carried.

Motion to approve the minutes of the Special Meeting October 4, 2011 by Mary and second by Bob, with the following corrections, error on page 1 – Unfinished Business A. should show as \$450,000, not \$75,000, and \$2,500 is for an engineer; Motion carried.

Unfinished Business

- A. Streetscape Project Update – Steve says meters from Consumers Power will add to cost (nothing in bid). Pursuit of necessary easements is still work in progress and Lapham will need an additional \$250 for their help.

Mary expressed concern about a tree obstructing signs. It was decided that careful selection is necessary for future trees. Don volunteered to help with the landscaping plan.

- B. Community Center – this item is tabled until next meeting
- C. Business Loop and Parking Signs – Steve talked to MDOT. Nothing can be done on US-10. Gary will check on legality and status of large sign on park property. Don asked status of his sign proposal of approximately \$6,886. It was agreed to table this and discuss in detail at the next meeting. Is a new logo in order? Eric says there is a company that is competitive. He will get us information.
- D. Emergency Siren Location Donation – done without need of donation
- E. Corner Park Repair – Archie is getting it done
- F. City Park Concession – Eric is working on it

New Business

- A. Façade Program – no new applications. Some owners are talking about future submittals.
- B. Citizen representative Comments – Charlie is not in attendance
- C. Streetscape Next Phase – will start planning soon for future construction

Bills submitted for payment:

Motion made by Bob to pay bills listed on treasurer's report, second by Gary, Roll call vote; Motion carried

Treasurers report:

Gary made a motion to accept the treasurer report dated September 30, 2011, as printed, second by Bob; Motion carried

Member Comments

Nice progress on streetscape project.

Public Comment

None

Next meeting: November 22, 2011 at 10:00 a.m.

Motion to adjourn at 11:10 a.m. by Mary , second by Bob; Motion carried.

Respectfully submitted,

