

# Auburn Planning Commission

July 20, 2010

Minutes Regular Meeting

Called to order at 7:00 p.m. by chairman.

<b>Member</b> / <i>represents</i> /	<b>term end in</b>	<b>Present</b>	<b>Absent</b>	<b>Reason</b>
<b>Black, Gary</b> – Secretary / <i>industry &amp; agriculture</i>	‘12	-yes	-	-
<b>Everitt, Leo</b> – Vice Chair / <i>education</i>	‘12	-yes	-	-
<b>Haeger, Don</b> – Chmn. / <i>transportation &amp; communications</i>	‘11	-yes	-	-
<b>LaBrecque, Lynn</b> / <i>recreation &amp; tourism</i>	‘13	- no	-yes	- vacation
<b>Rezmer, Amy</b> ./ <i>City Commission</i> /	----	-yes	-	-
<b>Salisbury, Bill</b> / <i>natural resources &amp; public health</i>	‘13	-no	-yes	- vacation
<b>Wisniewski, Al</b> / <i>commerce</i>	‘11	-yes	-	-
<b>Staff</b>	* e-mail @ <i>auburnmi.org</i>			
<b>Jo Ella Krantz</b> – City Administrator	jkrantz*	-yes	-	
<b>Karen Bellor</b> – City Clerk	kbellor*	-no	- yes	
<b>Public?</b>		Yes		

1. Pledge of Allegiance
2. Motion by Black that the agenda be approved as corrected, that minutes for May 18, 2009, be approved as presented, and approve noted absences. Second by Everitt. Motion carried.
3. The Commission received public comments from Richard Fletcher, 301 Ireland, relative to the southern fence, screening, residential home setback, and a locked gate for the fire hydrant for the Plainfield Senior neighborhood, Phase 1 & 2.
4. Discussion opened on the Site Plan Review for the Plainfield Senior neighborhood, Phase 2. The Commission had in hand the engineering drawings (including the elevation drawing), a July 16, 2010, letter from Crescent Consulting (Auburn’s Consulting Planner), and the application for Site Plan Review dated June 1, 2010. The Commission did not have a response (verbal or in writing) from the Bay County Drain Commission or the Fire Marshall.

Jon Ledy, P.E. for Apex Engineers, P.L.C. of Linwood addressed the Commission and reviewed the plan and answered the questions. Although the Site Plan had only an “envelope” for the location of a residence and the driveway to serve it, Mr. Ledy said the plans was for a duplex. That was information that Crescent Consulting did not have.

Motion by Everitt and second by Wisniewski to approve the Site Plan with three (3) contingencies.

- a) a favorable review from the Fire Marshall
- b) a favorable drainage review from the Bay County Drain Commissioner
- c) the resubmission of a site plan for that portion of the project where a duplex residence is proposed.

Motion carried.

5. Commissioner Black made a motion, with second by Rezmer, to defer setting a Public Hearing on the Clear Vision definitions passed on May 18<sup>th</sup>. Motion Carried.
6. Commissioner Black reviewed the anticipated steps toward Master Plan adoption. The City Commission has approved the plan for distribution. The next step will be to send copies of the proposed Master Plan to Williams Township and Bay County who will have 63 days to respond. Copies of the Master Plan will also be submitted to other interested parties identified by the City Manager. No sooner than 63 days after the mailing to Williams Twp. And Bay Co., a Public Hearing will be scheduled for the Planning Commission to invite public comment. Following a response to input by the Planning Commission the Master Plan will be submitted to the Auburn City Commission for adoption.
7. The Commission discussed concerns about residential lighting affecting neighbors. There was no consensus to move forward.
8. The Commission reviewed proposed language limiting the length and duration of rummage sales. The language will be further developed and it will be on the September agenda.
9. The Commission reviewed the proposed language for the Zoning Ordinance that addresses joint access. That language was printed as part of the July agenda. That language will be reviewed again at the September meeting.
10. Public comments were received on the Plainview Site Review Plan. No Commission comments.
11. Motion by Wisniewski for adjournment at 8:30 p.m. Second by Everitt. Motion carried.

Don Haeger  
*Chairman*

Gary Black  
*Secretary*