

Auburn Planning Commission

May 18, 2010
Minutes Regular Meeting

Called to order at 7:06 p.m. by vice-chairman Everitt.

Member	/ represents /	term end in	Present	Absent	Reason
Black, Gary	– Secretary / <i>industry & agriculture</i>	‘12	-yes	-	-
Everitt, Leo	– Vice Chair / <i>education</i>	‘12	-yes	-	-
Haeger, Don	– Chmn. / <i>transportation & communications</i>	‘11	-no	-yes	-delayed/ work
LaBrecque, Lynn	/ <i>recreation & tourism</i>	‘13	-yes	-	-
Rezmer, Amy	./ <i>City Commission</i> /	----	-yes	-	-
Salisbury, Bill	/ <i>natural resources & public health</i>	‘13	-yes	-	-
Wisniewski, Al	/ <i>commerce</i>	‘11	-yes	-	-
Staff	* e-mail @ <i>auburnmi.org</i>				
Jo Ella Krantz	– City Administrator	jkrantz*	-yes	-	
Karen Bellor	– City Clerk	kbellor*	-	-yes	
Public?			No		

1. Pledge of Allegiance following which Chairman Hager arrived.
2. Motion by Everitt that the agenda be approved as presented and that minutes for March 23, 2010 be approved as presented. Second by Bill Salisbury. Motion carried.
3. Discussion continued on a proposed complete draft for the 2010 Master Plan as represented by two documents: Word document 2010 Master Plan v2a gb which was printed on May 13, 2010 and a six page Word Document that captured proposed changes by Crescent Consulting. Following review there was a motion by Salisbury and a second by Black to approve those two documents with the following additional changes:
 - a. to delete from the Master Plan Data Book the census data relative to Population by Race and Spanish Origin.
 - b. to change two headings from Churches to ‘Religious Facilities’; add the word ‘Church’ where appropriate to the listing; and include the Knights of Columbus Hall on Garfield Road.
 - c. to further modify language on points 5,6,7 & 8 on page 58 if Crescent Consulting feels projection of future zoning is too specific.

Further the motion stated that a Planning Commission Public Hearing would be scheduled for July 20th at City Hall during our regular meeting. Motion carried.
4. Chairman Hagar led a discussion on some of the requirements for Auburn’s site plans. It was the consensus of the Commission to encourage the City to follow the required 30 day submittal deadline so the Planning Commission members could receive a copy as soon as possible, not waiting for signed approvals from other

functions. It was also recommended to expand the 10 copy requirement to 13 copies to provide sufficient copies to have three retained for 'signed official copies' following Planning Commission approval. Copies of the Auburn Site Plan requirements were provided.

5. The Planning Commission discussed the intended definition of "right of way lines" as defined and used in the Zoning Ordinance for *clear vision areas* at street and driveway intersections. A letter from the Spicer Group, dated May 14, 2010, explained how the Planning Commission intent was clear. Our drawings and intent better described using the curb face as the line from which to measure 30 feet back from an intersection. Because the proper definition of 'street right of way' actually includes the full public easement, it is necessary to amend the Zoning Ordinance language. Motion by Black, second by Salisbury to make changes in our Zoning ordinance as detailed in the document, *May 18 2010 PC Attachment – Clear Vision and Typo* and replace 'street right of way lines' with 'face of curb lines' on page 76 and 79. The motion also stated that a Public Hearing would be set at a later time when multiple Zoning Ordinance language changes could be handled together. Motion carried unanimously.
6. The City Administrator reviewed some pending issues for the City relative to business signs and the broad right of way for Midland Road. She also reviewed potential commercial interest in allowing seasonal use of Midland Road right of way for café dining, similar to what Bay City has done in their Midland Street Commercial District.

The City Administrator also presented Secretary Black with a Certificate of Recognition from the Michigan Association of Planning for a 20 year membership.

7. Motion by Everitt for adjournment at 8:45 p.m. Second by Black. Motion carried.

Don Haeger
Chairman

Gary Black
Secretary