

**CITY OF AUBURN  
DOWNTOWN DEVELOPMENT AUTHORITY  
MEETING  
MAY 31, 2011**

President: Steve Van Tol  
Vice-President: Archie Machelski  
Treasurers: Bernie Kissane and Steve Van Tol  
Secretary: Gary DeShano

Meeting was called to order by Steve at the City Hall meeting room at 10:00.

Members Present:

Roll call: Gary DeShano, Steve Van Tol, Bob Feinauer, Mike Snyder, Mary Williams, Don Hamilton (DDA paid advisor)

Members Absent or Excused: Charlie Robinson, Eric Larsen, Bernie Kissane

Guests:

Jan Reisig and Dave Eischer – members of ARC Committee  
Jolene – City Manager  
Leanne VanBeek and Chris Tointon with Greater Midland Community Centers, Inc.

Pledge of Allegiance was recited

Items to add to agenda:

Add to Unfinished Business: A. Streetscape Plan review – add street lights  
Add to New Business: D. Corner Park and E. New Benches

Approval of Agenda:

Motion by Bob and second by Mike to approve the agenda as amended; Motion carried.

Motion to approve the minutes of April 26, 2011, by Archie and second by Mike; Motion carried.

Guest Discussion

Members of the Greater Midland Community Center, Inc., Leanne and Chris, mentioned they operate several facilities in the Midland area, including the Midland Community Center, Mills Township and Curling Center. Archie asked what is the cost of their services. After much discussion, they said in a few days they could give us an estimate of what they would charge for a preliminary review. The Greater Midland Community Centers, Inc. could fully operate the facility if we choose to do that.

## Unfinished Business

- A. Streetscape Plan Review – still awaiting information on street lights, discussion of design, hopefully information will be available for next meeting so it can go for bids
- B. Community Center Operating Entity – see Guest Discussion above
- C. Business Loop – east and west bound – JoElla is working on it
- D. Parking Signs – nothing new
- E. Banners – nothing new
- F. Emergency Siren Location Donation – City if moving ahead with project. Mike stated the City may only need a little funding from the DDA and the location is undecided
- G. Budget / Public Hearing – the public hearing occurred without a problem, the DDA is officially approved to continue for the next 20 years. The Budget is to be addressed at the next meeting and needs to be approved at that time.

## New Business

- A. Façade Program – New Submittals – More discussion on application from Cunningham Funeral Home for additional funds for awning recovering and minor addition. Don will continue to process
  - Motion made by Bob, second by Mary to approve approximately \$4,260, Roll call vote; Motion carried.
  - a. Application received from Auburn Towing – nicely assembled and Don will process
  - b. The DDA is still waiting for a complete application from Plainview for a sign
- B. Citizen Representative comments – Charlie is not in attendance to comment
- C. Freedom of Information request – deleted from agenda
- D. Corner Park – Archie says work is needed on landscaping timbers and other items. Archie will get some estimates to fix.
- E. New Benches – need 3 to 5
  - Motion made by Gary to order minimum number to get free shipping and 2 trash containers, second by Bob; Motion carried

## Bills submitted for Payment

None

## Treasurer Report

Gary made a motion to accept the treasurer report dated May 31, 2011 as printed, second by Bob; Motion carried.

Mary will check on putting money in a checking to work earnings.

## Member Comments

Question by Bob – Is there any money the City is looking for from the DDA at this time? JoElla indicated that there is not any at this time.


## Public Comment

None

Next Regular Meeting: June 28, 2011 at 10:00 a.m.

Motion to adjourn at 11:40 by Archie, second by Bob; Motion carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to be "Archie", written in a cursive style.